**POST TITLE:** Air Traffic Control Officer

**LOCATION:** Exeter Airport

**RESPONSIBLE TO:** Air Traffic Services Manager

**STATEMENT OF PURPOSE:**

To provide all categories of Air Traffic Services in accordance with the Manual of Air Traffic Services Part 1 and Part 2, including LARS.

**KEY RESPONSIBILITIES AND DUTIES INCLUDE:**

1. The duties specified in the Manual of Air Traffic Services Part 1 for Aerodrome Controller, Approach Controller and Approach Radar Controller as appropriate for Exeter Airport.
2. Compliance with the Manual of Air Traffic Services Part 2, the Aerodrome Manual, Emergency Orders, and other appropriate orders and instructions.
3. The ATCO will be required to comply with other duties and responsibilities as instructed by the senior member of the Air Traffic Control Team.

**ALL OTHER DUTIES:**

This job description is only a summary of the range and duties and responsibilities of the post. There may be additional duties and responsibilities commensurate with the grade of the post that the post holder may be expected to undertake if so requested by management.

The post title holder will be required to work shifts, often with short notice changes.

**I have read and acknowledge the content of the above job description:**

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last Updated 15/08/2024